

2026 WURTSBORO BOARD OF TRADE FOUNDERS' DAY STREET FAIR



Sat., July 11th, 2026
11am - 5pm
[Rain or Shine]
Sullivan Street, Wurtsboro, NY

VENDOR APPLICATION

Vendor Applications and Payments are due by July 1st.

You can mail, email or go on our website to submit your completed application. Payment in full is due at time of application submission. Checks and money orders to be made out to Wurtsboro Board of Trade. Credit Card, PayPal and Venmo payment options are available on our website. We reserve the right to accept or deny applications. If application is denied, we will refund your application fee.

Business Name: _____

Your Name: _____ Email: _____

Address: _____ City _____ State _____ Zip _____

Tel: _____ Cell Phone: _____ Receive Texts? YES / NO

HOW MANY VENDORS SPACES WOULD YOU LIKE? _____

*(***Local Non-Profits please note 1 space is free, any additional spaces wanted will be charged full price)*

TYPE OF VENDOR? (Spots are 10' Deep x 20' Wide)

- | | |
|--|------------------|
| <input type="checkbox"/> EARLY BIRD Regular Vendor (Due by 3/15/2026) | \$95 |
| <input type="checkbox"/> EARLY BIRD Food Vendor (Due by 3/15/2026) <i>Food vendor please see below*</i> | \$145 |
| <input type="checkbox"/> Regular Vendor | \$100 |
| <input type="checkbox"/> Food Vendor- Food vendor please see below* | \$150 |
| <input type="checkbox"/> WBOT MEMBER | No charge |
| <input type="checkbox"/> Local 12790 Non-Profit Organization** <u>[Must be 12790 address]</u> | No charge |
| <input type="checkbox"/> Local 12790 Non-Profit Organization Food Vendor** <u>[Must be 12790 address]</u> | \$50 |
| <input type="checkbox"/> Out of Area Non-Profit Organization** <u>[Outside of 12790]</u> | \$50 |
| <input type="checkbox"/> Out of Area Non-Profit Organization Food Vendor** <u>[Outside of 12790]</u> | \$100 |

***ALL FOOD VENDORS, including non-profit food vendors, ARE SUBJECT TO BOARD APPROVAL AND MUST COMPLY WITH NYS DEPT. OF HEALTH REGULATIONS.**

****Non-Profit Organizations your tax-exempt EIN# must be provided** _____

Please describe what you will be having at your booth. This is important for us in placing vendors on the street.

IMPORTANT INFORMATION:

- **The Street Fair is from 11am-5pm.** The event takes place at the center of the village, along Sullivan Street from Rte. 209 down to Berger St.
- **You will receive an email once your application is received and approved.** IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL, please email us at info@wurtsboro.org.
- **You will receive another email the week of the event with Check In information, Spot & Location, Parking Info and associated Maps.** Please make sure you provide us with a correct email address.
- **Check-In:** Please come to the WBoT table by located at 61 Sullivan St. to formally check in. We are working on implementing a faster check-in process to keep you in your cars. Please follow the traffic signs. You will also receive 1 parking ticket to be placed on your dashboard.
- **Set-up starts at 8am for Food vendors and 9am for all other Vendors** (This time change is to allow the food vendors with larger trucks time to get to their spots and set up before the road is filled with other vehicles). No car will be allowed on the street after **10:30am**. No set up or check in prior to **8am**.
- **Side Roads will be available to Vendors to go in and out during set up with Vendor Pass.** Please check in to receive your Parking Pass to show at the associated side roads for entrance into the event.
- **Parking Instructions:** Vendor parking is located in specific areas. You will be given a map via email and at check in with designated Vendor parking locations. Parking is on a first come first serve basis. A Vendor parking ticket will be provided upon arrival and must be placed on your dashboard. If a car is parked in Vendor parking without a parking pass it will be towed.
- **Breakdown starts at 5pm!** Please do **NOT** break down prior to 5pm. Absolutely NO vehicles will be allowed on the street before 5pm.
- **Cars MUST be off the street by 6:30pm.** Road opens at this time and traffic will be allowed on the street.
- **Bathrooms:** Porta-Potties are located along Sullivan Street and are available during the event. Their locations can be found on the map given to you at check-in.
- **Tents, tables and chairs are NOT provided.** Should you have special needs, let us know in advance.
- **Generators and Electricity is NOT provided.**
- **Application fees are not refundable.**

***Food Vendors:** You must contact the New York Dept of Health to obtain your Temporary Food Service Permit. It can be requested at: Monticello District Office 50 N. Street Suite 2, Monticello, NY 12701. More information @ [845-794-2045](tel:845-794-2045). Once you receive this temporary permit, please forward a copy for our records. If you do not send a copy of the permit, you will not be able to attend the day of the event. All food-related vendors must speak to the Department of Health directly.

***Raffles:** Must comply with NYS Gaming Commission regulations. Visit the NYS Gaming Commission website for more information, if needed.

All up to date information can be found on our website: www.wurtsboro.org

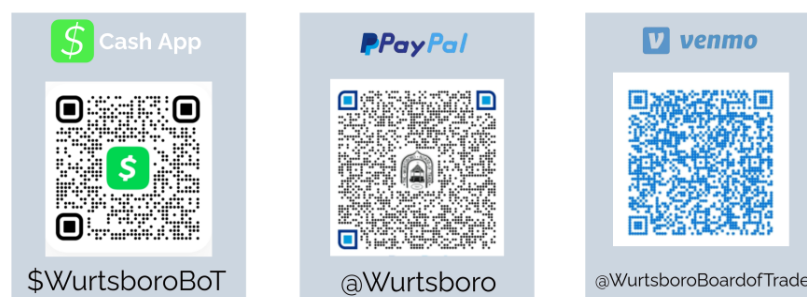
Applications and payments can be mailed to:

Wurtsboro Board of Trade
P.O. Box 907
Wurtsboro, NY 12790

Email us with questions:

Info@Wurtsboro.org

Payment Options:



OR Online- www.Wurtsboro.org/payments

~WURTSBORO FOUNDERS DAY STREET FAIR ~
RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT
PLEASE READ CAREFULLY!

Release of Liability and Indemnity

I hereby release and forever discharge the Village of Wurtsboro, the Town of Mamakating and the Wurtsboro Board of Trade, its employees, and any of said entities employees, officers, agents, volunteers, members, and any other person for whom each party may be held responsible (collectively, the "Organizers"), from any and all liability for any injury (including death) and any property damage, or damage of any other kind, that I may sustain as a result of my participation in the Founders' Day Street Fair. I hereby also agree to indemnify and hold the Organizers harmless on account of any claim by any other person, whether caused by negligence, breach of contract, or breach of any statutory or any other duty of care.

Waiver

I hereby waive any right I might have to make any demand or claim, or to commence any action or lawsuit against the "Organizers", for any injury (including death), and/or any property damage or damage of any other kind, that I could sustain arising out of or in relation to my participation in the Founders' Day Street Fair activities.

I further waive any right I might have to make any demand or claim, or to commence any action or lawsuit against any other person or corporation who might, in turn, make a demand or claim, or commence an action or a lawsuit against the "Organizers".

Permits & Licenses, Requirements with Law

I hereby agree that I shall at my own expense timely obtain and shall maintain all governmental approvals, permits, authorizations, and licenses to permit me to participate and offer and sell my crafts at the Founders' Day Street Fair in accordance with the requirements of law including, but not limited to, New York State tax numbers and authorizations, and/or New York State Gaming Commission licensing (if applicable).

Proof that I have obtained all such permits and authorizations shall be promptly delivered to Wurtsboro Board of Trade and I shall be solely responsible for the timely collection and reporting and payment of all New York State sales taxes. None of the "Organizers" shall have any responsibility or liability for my failure to comply with the provisions of this paragraph.

I shall prominently always display my tax identification number at my designated craft location at the Street Fair, and prior to Street Fair provide Wurtsboro Board of Trade with a current and accurate copy. In addition to the foregoing, I agree to fully and timely comply with all applicable laws, rules and regulations relating to my work or participation at the Street Fair.

Permission Regarding Photographers, Etc.

I hereby grant to the Organizers and those authorized on their behalf, the right and unrestricted and perpetual permission, in respect of usage of any pictures or film footage that they, through their photographers and/or contractors and/or other participants in the Founders' Day Street Fair, have taken of me, or in which I may be included with others, during my participation in the Founders' Day Street Fair and also in respect of comments I have made or written on my participation in the Founders' Day Street Fair, to use, to publish or broadcast and/or to authorize to a third party to use, publish or broadcast in the same in whole or in part in any and all media and for any purpose whatsoever, to alter said pictures and/or footages and to use my name in connection therewith, if the "Organizers" so choose. Furthermore, I grant to the "Organizers" and those authorized in their behalf, the right and permission to use all or part of the personal information that I provide, for the purpose of publishing a biography of myself and/or my work. The "Organizers" have my consent to use, publish and broadcast all or part of such information in all media formats (web, etc.) for promotional purposes and communication to the public.

I hereby release and discharge the Organizers from any and all claims and demands arising out of or in connection with the use of photographs, personal information, film footage or comments, including without limitation, any and all claims for libel or invasion of privacy.

By signing below, I agree to participate to the 2026 Founders' Day Street Fair in Wurtsboro, and I acknowledge my understanding that neither the Wurtsboro Board of Trade nor the Village of Wurtsboro provides any liability coverage for my business, merchandise or its employees. I further understand that it has been strongly recommended that I purchase my own insurance coverage for this day.

I declare that I have read and understood this document in its entirety and consent to the foregoing. This document shall be binding upon me and my heirs, legal representatives and assigns.

Name of Participant (please print): _____

Signature of Participant: _____

Date: _____